



Newcourt Retirement Fund Managers Limited

Father Mathew Hall, 131 Church Street, Dublin 7

## GENERAL DATA PROTECTION REGULATION (GDPR)

### *1. What is GDPR?*

GDPR is a new European Union data protection regulation with the aim of making it easier for individuals to control the information or data firms hold about them, get access to a copy of it or restrict how it is used.

### *2. When does the regulation come into effect?*

25<sup>th</sup> May 2018

### *3. Why do NRFM collect and use my personal data in the first place?*

There are a number of reasons we do this but primarily it is to provide you with a pension product and/or related service when you sign a contract with us. This is because we:-

- Process your application(s)
- Administer your contract(s) and provide related services
- Need to meet our regulatory and legal obligations

### *4. What is the Data Privacy Notice?*

It is a document that every organisation who controls and/or processes personal information must provide to clients. It gives straightforward details of what we do with your data. A current version will always be available on our website at [www.nrfm.ie](http://www.nrfm.ie)

### *5. What are the key changes for me as a client?*

You will have greater control and rights over how your personal data is used such as the following:-

- Right to access personal information held by any firm
- Right to have inaccurate data corrected
- Right to have information erased
- Right to object to the processing or to restrict the processing of your data
- Right to have your personal information sent to you or another firm
- Rights around automated decision making and profiling



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**6. Do NRFM share my personal information?**

We need to share your personal data on occasions to assist us in servicing your pension contract with us. We will do so where we require third parties to perform important functions for us, such as IT support, fraud prevention or to comply with our regulatory or legal obligations.

**7. Is my personal information secure and confidential?**

We employ a number of techniques to keep your personal data safe and secure these range from encryption to physical security of our premises.

**8. How long is my personal information retained?**

There are a number of obligations we must adhere to with regard to data retention, for example Revenue require information to be held for 6 tax years. Pensions by their nature are long term products and may stretch over a 40 or 50 year lifetime, as such we may retain data long after the standard time scales. This will be reviewed during the lifetime of the pension to ensure data is not retained for longer than necessary.

**9. Where do I get more information?**

If you have questions please email us directly at [dataprotection@nrfm.ie](mailto:dataprotection@nrfm.ie).